



NC Department of Public Safety's Victim Services
NC SAVAN Victim Notification Request Form
(NC Statewide Automated Victim Assistance & Notification)

PERSON REQUESTING NOTIFICATION

First: _____ Middle Initial: _____ Last: _____ Suffix: _____
Business/Organization: _____
Mailing Address: _____ Home Phone (_____) _____
City: _____ State: _____ Zip Code: _____ Work Phone (_____) _____
County: _____ Email: _____ Cell Phone (_____) _____

HOW WOULD YOU LIKE TO BE NOTIFIED?

DPS is enhancing its notification methods through NC SAVAN. Please choose from the following notification methods. Please note during the transition, you may receive notifications by mail and automation.

- ☐ Phone indicate: ☐ home and/or ☐ cell PIN* (required): ____ ____ ____ ____ (Do not register a work number without the employer's permission. The NC SAVAN system will continue to call until the PIN is entered.)
☐ Text (mobile/cell phones only) PIN* (required): ____ ____ ____ ____
☐ Email PIN* (required): ____ ____ ____ ____ *PIN=*personal identification number* to verify your registration

YOUR RELATIONSHIP TO THE VICTIM

Please check the appropriate box to indicate how you are related to the victim in this case.

I am:

- ☐ a direct victim of this crime ☐ a family member of the victim ☐ an indirect victim of the crime ☐ an interested party

VICTIM INFORMATION

- ☐ Please check if the victim of this crime is under the age of 18. ☐ Please check if the victim of this crime is deceased.

First: _____ Middle Initial: _____ Last: _____ Suffix: _____
Business/Organization: _____

OFFENDER INFORMATION

Offender is: ☐ in a county jail ☐ in a state prison ☐ on parole ☐ on probation/post-release supervision ☐ unknown

First: _____ Middle Initial: _____ Last: _____ Suffix: _____
Offender's County Jail # or NCDoc #: _____ County of Conviction: _____
Crime(s): _____
Court Case #(s): _____

SEND THIS FORM TO

By Fax: 919-715-1256 **By Email:** SVC_DPS_VictimServices@ncdps.gov **By Mail:** NC Dept. of Public Safety
Victim Services
4223 Mail Service Center
Raleigh, NC 27699-4223

For victim services questions: Victim Services 1-866-719-0108, Monday-Friday, 8am-5pm

For operator assistance with the NC SAVAN notification system: 1-877-627-2826, 24 hours/day

For web information: www.NCSAVAN.org