

Today's Correctional Food Service Officer

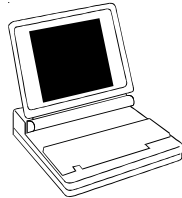
Advancement Opportunities

Following successful completion of a one-year training period, employees are eligible for promotion to Correctional Food Service Officer, along with a salary increase. After additional experience is attained, further career opportunities are available for positions such as Correctional Food Service Manager I, II, III and IV. Other opportunities for advancement may be available such as correctional sergeant, lieutenant, captain, assistant superintendent, superintendent and administrator.

Job Requirements

No prior experience is necessary. Successful applicants will be taught all aspects of the position. Qualified trainee applicants must be at least 20 years old, hold a valid high school diploma or GED and be a U.S. citizen.

**Find more
information
by visiting**



North Carolina Department of Correction

www.doc.state.nc.us

Office of State Personnel

www.osp.state.nc.us/OSP/jobs

Employment Security Commission

www.ncesc.com

The North Carolina Department of Correction
does not discriminate on the basis of race, color,
sex, religion, national origin, age or disability.

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Benefits

Employees with the Department of Correction receive a benefits package with the following:

Annual leave - At least 94 hours each year. The more years worked, the more vacation leave is granted.

Sick leave - 12 days per year.

Paid holidays - Traditionally, 11 days each year.

Health Insurance - Regular employees qualify for enrollment in the State Health Plan. Dependent coverage is also available at group rates.

State Retirement Plan - Permanent employees are vested after five years of contributing service. Benefits are based upon a formula which considers age, amount of creditable service and highest earnings over a 48 month period.

Disability - The Disability Income Plan provides equitable replacement income for eligible state employees at no cost. Short-term and long-term disability plans are provided.

Supplemental Retirement Benefits - The North Carolina Public Employee Deferred Compensation Plan and the NC 401K Supplemental Retirement Income plan are tax-sheltered savings plans available to employees.

U.S. Savings Bonds - Employees can also purchase U.S. Savings Bonds.

North Carolina Department of Correction

Careers in Correction



Food Service Officer Trainee



Careers in Correction - Food Service Officer Trainee

The North Carolina Department of Correction offers career opportunities in a wide variety of professional and technical areas to qualified men and women. One exciting function involves the training and supervision of inmates in food preparation and food service. The Department of Correction has almost 20,000 employees, including correctional food service officers who supervise the food preparation for more than 35,000 inmates. Meals are prepared three times a day, 365 days a year, in prisons all across North Carolina.

The work of a correctional food service officer trainee includes learning a variety of skills that can lead to a rewarding, long-term career with one of the largest agencies in state government. Successful applicants will be paid a full-time salary while learning the following skills:

- Proper preparation of a wide variety of nutritional foods
- Compliance with federal and state sanitation standards
- Reading and applying large quantity cooking and baking recipes
- Compliance with physician ordered special diets
- Proper use of large scale cooking and baking equipment
- Maintaining proper food temperatures
- Preventing food-borne pathogens
- Safe, efficient and sanitary means of serving large populations
- Safely and effectively teaching and supervising offender populations



How to Apply

Applicants should complete a State of North Carolina application form (PD-107) and submit it directly to any correctional facility with a current food service officer opening.

State application forms and vacancy listings may be obtained from the Office of State Personnel website at www.osp.state.nc.us/jobs, all Employment Security Commission Job Service offices and all public libraries.



The Employment Process

Once a completed application form has been received by a correctional facility with a posted vacancy within the prescribed posting period, a background investigation will be conducted to check the applicant's work history, personal references and criminal record.

Individuals may be scheduled for structured interviews at facilities having vacancies where the candidate has expressed an interest in working. Selected applicants will be notified and scheduled for a standardized reading comprehension test.

Following a conditional offer of employment, a medical exam, drug test and a personality inventory will be conducted. Successful completion of these steps finishes the employment process.

Those employed will also be required to obtain a passing score on the examination for certification by the North Carolina Criminal Justice Education & Training Standards Commission.

