

# HEALTH SERVICES POLICY & PROCEDURE MANUAL

North Carolina Department Of Correction  
Division Of Prisons

SECTION: Assessment of Patient

POLICY # A-4

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SUBJECT: Radiology Services

EFFECTIVE DATE: May 2002

SUPERCEDES DATE: June 1996

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## PURPOSE

To provide guidelines on availability of Radiology Services.

## POLICY

Radiology will be available at designated facilities. The Director of Health Services/designee may refer the patient to a DOP facility if appropriate, or use local preferred providers under existing Utilization Review guidelines. Other services such as nuclear medicine, MRI scans, and CT scans will be provided through contracts with preferred providers in accordance with Utilization Review Policies.

Facilities providing radiology services will protect staff from radiation and maintain equipment in safe, operational order.

## PROCEDURE

### A. Radiology Equipment

1. All radiological equipment purchased and utilized by the Division of Prisons must be registered and licensed in accordance with the procedures established by the Radiation Protection Branch of Facility Services.
2. Equipment must be calibrated and inspected at the time of initial installation and whenever the equipment is relocated.
3. Representatives of the Radiation Protection Section will make periodic inspections to determine compliance with safety regulations.
4. The responsible health authority will notify the Director of Health Services whenever new radiological equipment is purchased or when such equipment is relocated.

### B. Personal Protection

1. All individuals working with radiographic equipment must wear a film badge which will record the amount of radiation received at the work site. Film badges may be ordered from the Senior Radiological Technologist, Department of Radiology at Central Prison Hospital. Request for film badges will state the name of the person, sex, date of birth, race, social security number, and the date assigned to radiology duties.
2. Lead aprons and lead rubber gloves will be made available for personnel when in the field of active radiation.
3. Lead shielding of the area where radiation is used will be in compliance with specifications set forth by the Radiation Protection Branch, Division of Facility Services.



5/30/02

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Paula Y. Smith, MD, Director of Health Services

Date

SOR: Director of Health Services