

HEALTH SERVICES POLICY & PROCEDURE MANUAL

North Carolina Department Of Correction
Division Of Prisons

SECTION: Patient Education

POLICY # PE – 1

PAGE 1 of 1

SUBJECT: Health Orientation

EFFECTIVE DATE: January 2012
SUPERCEDES DATE: December 2007

PURPOSE

The purpose of this policy is to provide instructions to staff regarding inmate health orientation.

POLICY

On admission to a prison facility, each inmate will receive written and verbal (in person and/or video) instructions explaining the procedures for gaining access to health services. The facility staff will provide to each new inmate a written document indicating the medical co-payment policy, location of the health facilities, access to and times of sick call, access to emergency care and procedures for receiving dental and mental health services. The facility staff that does the inmate orientation will be responsible for ensuring this information is received by the inmate. Written notices in English and Spanish will also be provided to all inmates as appropriate. Notice may be by posting the co-payment policy and relevant access information in dorms, health service areas and other locations deemed appropriate by administrative and health care staff.

The facility staff shall explain access procedures to inmates unable to read the written document. The inmate shall initial the DC-435 indicating receipt of the facility health orientation information.

Inmates unable to understand English shall have access to health care procedures explained by a translator or translation service provided by the Department. **Refer** to HCPM AD IV-6.



1/31/12

Paula Y. Smith, M. D., Director of Health Services

Date

SOR: Director of Social Work, Director of Nursing