

***Resources to Support Your Employment and Life Plans***

**NORTH CAROLINA CARE-LINE 1-800-662-7030**

This is a number that you can call to find out about community resources all over North Carolina.

**Employment Assistance and Job Training**

		<u>Comments/Appointments</u>
Employment Security Commission 200 Green Street Williamston, NC 27892 Phone: 252-792-7816		
Bertie County Joblink Center 1001 South King Street Windsor, NC 27983 Phone: 252-794-5616		
Vocational Rehabilitation Office Washington Unit Office 814 Washington Plaza PO Box 9 Washington, NC 27889 Phone: 252-946-0051		
Martin Community College 1161 Kehukee Park Road Williamston, NC 27892 Phone: 252-792-1521	Townships of Indian Woods, Merry Hill	
Roanoke-Chowan Community College 109 Community College Road Ahoskie, NC 27910 Phone: 252-332-5921	Townships of Colerain, Mitchells, Roxobel, Snakebite, Whites, and Woodville	
Choanoke Area Development Assoc. PO Box 530 Rich Square, NC 27869 Phone: 919-539-4155	Offers various housing, educational, other assistance to eligible clients; contact in advance for information on applying.	
Ahoskie Cape Center Phone: 919-332-5336	Alternative program of Education for adults who want to earn a Bachelor of Arts or Science degree, offered by Shaw University	

**Housing and/or Emergency Shelter**

Choanoke Area Development Assoc. PO Box 530 Rich Square, NC 27869 Phone: 919-539-4155	Offers various housing, educational, other assistance to eligible clients; contact in advance for information on applying.	
Emergency Management PO Box 530 Windsor, NC 27983 Phone: 252-794-4031	Offers emergency shelter and food assistance	

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**Transportation, Food and Clothing**

**Note: For Driver License Information, See Important Documents Section.**

*Comments/Appointments*

Emergency Management  
PO Box 530  
Windsor, NC 27983  
Phone: 252-794-4031

Offers emergency shelter and food assistance

**Childcare and Other Community Resources**

**Division of Social Services: Make an appointment to find out what you might be eligible for. Example: food stamps, work first, energy assistance, other assistance.**

Bertie County DSS  
PO Box 627  
Windsor, NC 27983  
Phone: 252-794-5320

Choanoke Area Development Assoc.  
PO Box 530  
Rich Square, NC 27869  
Phone: 919-539-4155

Offers various housing, educational, other assistance to eligible clients; contact in advance for information on applying.

**Post Release and Aftercare Services**

Community Corrections Office  
128 E. Granville Street  
P. O. Box 574  
Windsor, NC 27983  
Phone: 252-794-4077  
CJPP/Bertie County  
PO Box 530  
Windsor, NC 27983  
Phone: 252-794-2533

**Addiction and Crisis Intervention**

**If you have a substance abuse problem and need help, contact the number below for more information:**

Mental Health/Substance Abuse Program  
Bertie County  
Phone: 252-794-2895

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**Health, Legal and Financial Services**

<p><b><u>Each county in the State has a health department that offers <i>low cost or free medical care to county residents who meet certain requirements. To find out about services offered, call the number below:</i></u></b></p> <p>Bertie County Health Department Phone: 252-794-5322</p>	<p><i>Comments/Appointments</i></p>
<p><b><u>Legal Services is a statewide organization that offers legal assistance to people in North Carolina. Please call number below for more information:</u></b></p> <p>Legal Services of the Coastal Plains Ahoskie, NC Phone: 919-332-5124 or 1-800-682-0010</p>	

**Important Documents**

<p><b><u>Note: For Driver License Information, See Important Documents Section:</u></b></p> <p>1008 N. King St. Windsor, NC 27983 Phone: 252-794-2991</p>	<p>Call Wednesday – Friday for hours of operation and required documentation.</p>
<p><b><u>To apply for a Social Security Card contact:</u></b></p> <p>Social Security Administration 1118 N. Academy St. Ahoskie, NC 27910-3419 Phone: 252-332-3413</p>	
<p><b><u>To get a copy of your GED diploma or transcript:</u></b></p> <p>GED Scores NC Community College System 5016 MSC Raleigh, NC 27699-5016 Phone: 919-807-7138 Or 919-807-7137 Fax: 919-807-7164</p>	<p>Official copies are free. Written request is required. Include: full printed name, social security number, date of birth, your full name signed, an address to send GED information to; and if possible the year and/or location where GED test was taken.</p>

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<b>Important Documents</b> continued		<u>Comments/Appointments</u>
<p><b><u>To get a CERTIFIED copy of your birth certificate (if you were born in North Carolina), contact:</u></b></p> <p>Vital Records Office 1903 MSC Raleigh, NC 27699-1903 Phone: 919-733-3526</p> <p>OR</p> <p>Register of Deeds Windsor, NC 27983 Phone: 919-794-5309</p>		
	<p><b>May be obtained by mail or in person. Official application and fee required.</b> Allow 3-4 weeks for delivery.</p>	
	<p>Uncertified copies may be obtained at the county vital statistics office for \$3.00 each; but may not meet certain requirements.</p>	
<p><b><u>VOTER REGISTRATION</u></b></p> <p><b><u>Not eligible to register or vote if under supervision of the Department of Correction (ex: probation/parole) for a felony.</u></b></p> <p>Bertie County Board of Elections PO Box 312 Windsor, NC 27983 Phone: 252-794-5306</p>		
	<p>Forms available at libraries. Register at Division of Motor Vehicles or Employment Security Commission.</p>	