



North Carolina Department of Correction
Division of Prisons
Policy Summary Sheet

Transfer Branch

Chapter : F

Section : .0700

Current Review Date: December 12, 2008
Reviewed By: DOP Auxiliary Services
Next Review Due: **December 12, 2009**

Current Revision Date: December 12, 2008
Supersedes Revision Dated: September 14, 2007

Current Revision Summary (if applicable):

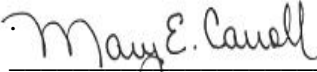
The following change(s) are effective:

.0702(d)(2) The transfer officer will receive the inmate's record, medical record, and all personal property for each inmate being transferred.

.0703 (d) Boxes, bags, and packages must be stored where inaccessible to inmates. The transfer officer will turn over all inmate property to an officer at the receiving facility.

.0703 (i) When reasonable, transfer buses should be operated during daylight hours. If necessary to travel at night, extra precautions will be taken to ensure safety. Preliminary inspections of the outside of the bus are to be made at every facility at which it stops. Bus drivers employed by the Department of Correction will follow guidelines established by the NC Department of Motor Vehicles (DMV) for Commercial Drivers Licenses (CDL).

.0703 (k) The close custody bus system will support the transfer of close custody inmates as designated by Population Management. Inmates will be transported with handcuffs, leg restraints and connectors.



Division Policy Coordinator 12/12/08
Date